

TiD Society Project Review Standards

Introduction

Trauma-informed Design (TiD) is a practice, in which the primary goal is achieving a sense of safety for all users of the built environment and all participants of the design process. As with all practices, TiD requires practitioners to understand the concepts and theories relating to it, and to apply them to projects with fidelity.

As TiD is a rapidly growing and evolving practice, it's essential to stay current. Therefore, credentialed TiD practitioners are required to engage in continuing professional development in this area of practice. This requirement can be met by either completing continuing education units (CEUs) or successfully completing TiD Society Project Review(s) of real-world TiD projects, as outlined in this document.

TiD Society Project Review Objective and Process

The goal of a TiD Society Project Review is to demonstrate the practitioner's understanding of the TiD Framework, and ability to apply it to projects with fidelity. TiD practitioners present their work from real-world projects at a synchronous meeting, and submit a file with their project documentation, for review by a panel of at least three TiD reviewers. Each project presented for TiD Society Project Review should include an overview, floor plans or other representation of the space layout, and discussion and documentation of the TiD recommendations or elements in the project.

Reviewers assess presented projects based on evidence that demonstrates the practitioner understands the three spheres and each key component of the TiD Framework domains, and that they can apply and explain these concepts. Explaining the reasons behind recommendations helps clients understand the importance of implementing them, so this is a key part of our approach to scoring reviews.

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We recognize that TiD practitioners have different backgrounds, experiences, and skills, and fully support a variety of different mediums for TiD Society Project Reviews. Projects submitted for review can be in many forms, including:

- A completed schematic design;
- A completed TiD evaluation of an existing program or space, complete with the practitioner's written recommendations; or
- A completed built environment or architectural project.

Practitioners may reuse a project that was previously presented for review if significant design changes were made since the last review, at the discretion of the reviewers. Practitioners who have questions about whether a project meets the criteria for a project review can reach out to info@tidsociety.com for consultation prior to scheduling their review.

When presenting a real-world project for review, practitioners are expected to justify their choices throughout the project using the TiD Framework. This includes providing information about the population of users, the location of the project, and the built environment. Practitioners are expected to document and address their review of the program's policies and practices, how the design process was trauma-informed, and how the key components of the 11 domains of the TiD Framework are met in the built environment. To ensure they understand the practitioner's intent, reviewers may ask clarifying questions or provide feedback during the meeting.

TiD Society Project Review Requirements

Overview

Each project presented for TiD Society Project Review should include an overview of the project and population of users. Practitioners should include information about where the project is located and what the population research revealed about the users, their experiences, and what might be stress-inducing for them in the physical environment.

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Additionally, the overview should include a description of the process and practices the practitioner followed when completing the project.

Floor Plans, Schematic Design, or Other Representation of Space Layout

This portion of the project review should include a discussion and visual representation of the space and how it was adapted to meet the desired programming and incorporate the TiD Framework domains. If the project was a renovation or TiD update of an existing space, both the original and proposed or final space layout should be included. The rationale for all TiD changes should be included and documented, as reviewers rely on these rationales to assess how well the practitioner understands the key components of each TiD domain.

This portion of the project can be accomplished in many different forms. Here are some examples:

- Use an architectural/design program to render a design that suits the project.
- Use tracing paper over top of the floor plan and draw on it to show the proposed changes⁺.
- Make a copy of the floor plan (so reviewers can see the original and your changes), and then draw over it, using highlighters/colored pens/pencils to illustrate what the changes would look like⁺.
- Use a program like PowerPoint, Canva, or a photo-editing app to illustrate proposed changes to the floor plan, by inserting shapes over it and labeling them with text boxes.
- Submit a written report, outlining proposed changes along with the rationale for each.

⁺ If using this method, TiD practitioners should ensure they can present the design in a virtual meeting and submit an image with the review materials.

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TiD Recommendations or Elements

This portion of the project review should include a discussion and visual representation of all the TiD recommendations or elements in the design, beyond those to the layout. Again, the rationale for all TiD changes is critical and should be presented and documented.

In addition to the recommendations included in the final design, the submission should include documentation of recommendations which did not make it into the final design, their rationale, and the reason why they were ultimately excluded from the project.

This portion of the project documentation can be in a written (e.g., report, table) or visual format (e.g., design boards), and can be organized in various manners. For example, practitioners may choose to highlight:

- Different types of spaces (e.g., office spaces, bedrooms, staff spaces, hallways);
- Finishes, furniture, fixtures, and equipment;
- Types of experiences in the space; or
- Specific TiD domains.

TiD Society Project Review Scoring

Following the presentation, each reviewer will examine the submitted materials and complete a rubric to score the review. The rubrics use the following basic scale across five criteria:

- 0 = Missing or incomplete work
- 5 = Does not meet expectations
- 10 = Approaching expectations
- 15 = Meets expectations
- 20 = Exceeds expectations

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The rubric for project reviews is attached to this document. The scores from all reviewers are averaged for a final score. In addition to the final score, written feedback from each reviewer will be compiled and provided to the practitioner. **A final score of 75 percent or higher is required for participants to successfully complete a project review.**

TiD Society Project Review Rubric

Criteria 1: Participant demonstrates an understanding of the Policy and Practice Sphere of the TiD Framework and how to apply it to design projects.

20	15	10	5	0
The presentation shows a clear understanding of the Policy and Practice Sphere of the TiD Framework and how to apply it to a real-world project, as evidenced by a complete review of the organization’s policies and practices, with feedback and recommended changes discussed with the organization. Impact of specific policies and practices are discussed.	The presentation shows an understanding of the Policy and Practice Sphere of the TiD Framework and how to apply it to a real-world project, as evidenced by review of some, but not all of the organization’s practices, with feedback and recommended changes communicated to the organization.	The presentation shows an inadequate understanding of the Policy and Practice Sphere of the TiD Framework and how to apply it to a real-world project, as evidenced by the limited evaluation and lack of feedback to the organization about their practices.	The presentation shows no evidence of an understanding of the Policy and Practice Sphere of the TiD Framework and how to apply it to a real-world project, as evidenced by the lack of evaluation of the organization’s practices.	The Policy and Practice Sphere of the TiD Framework is missing or not addressed in the presentation or submission.

Criteria 2: Participant demonstrates an understanding of the Design Practice Sphere of the TiD Framework and how to apply it to design projects.

20	15	10	5	0
The presentation shows a clear understanding of the Design Practice Sphere of the TiD Framework and	The presentation shows an understanding of the Design Practice Sphere of the TiD Framework and	The presentation shows an inadequate understanding of the Design Practice Sphere of the TiD	The presentation shows little to no evidence of understanding of the Design Practice Sphere of the TiD	The Design Practice Sphere of the TiD Framework is missing or not addressed in the

TiD Society Project Review Rubric

how to apply it to a real-world project, as evidenced by the inclusion of 7 or more human-centered or participatory design principles, ethical considerations, trauma-informed language choices, or reflexivity.	how to apply it to a real-world project, as evidenced by the inclusion of 4-6 human-centered or participatory design principles, ethical considerations, trauma-informed language choices, or reflexivity.	Framework and how to apply it to a real-world project, as evidenced by the inclusion of 2-3 human-centered or participatory design principles, ethical considerations, trauma-informed language choices, or reflexivity.	Framework and how to apply it to a real-world project, as evidenced by the inclusion of 1 or fewer human-centered or participatory design principles, ethical considerations, trauma-informed language choices, or reflexivity.	presentation or submission.
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Criteria 3: Participant demonstrates an understanding of the Built Environment Sphere of the TiD Framework and how to apply it to design projects.

20	15	10	5	0
The presentation shows a clear understanding of the Built Environment Sphere of the TiD Framework, as evidenced by the inclusion of 9 or more TiD domains in the presentation or submission.	The presentation shows an understanding of the Built Environment Sphere of the TiD Framework, as evidenced by the inclusion of 5-8 TiD domains in the presentation or submission.	The presentation shows an inadequate understanding of the Built Environment Sphere of the TiD Framework, as evidenced by the inclusion of 2-4 TiD domains in the presentation or submission.	The presentation shows little or no evidence of understanding of the Built Environment Sphere of the TiD Framework, as evidenced by the inclusion of 1-2 TiD domains in the presentation or submission.	The Built Environment Sphere of the TiD Framework is missing or not addressed in the presentation or submission.

Criteria 4: Participant demonstrates an understanding of the key components of the domains of the TiD Framework and how to apply it to design projects.

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20	15	10	5	0
The presentation shows a clear understanding of the key components of the TiD domains, as evidenced by the accurate explanation of how the key components of 9 or more TiD domains are met by included or recommended design elements.	The presentation shows an understanding of the key components of the TiD domains, as evidenced by the accurate explanation of how the key components of 5-8 TiD domains are met by included or recommended design elements.	The presentation shows an inadequate understanding of the key components of the TiD domains, as evidenced by the accurate explanation of how the key components of 3-4 TiD domains are met by included or recommended design elements.	The presentation shows little or no evidence of understanding of the key components of the TiD domains, as evidenced by the accurate explanation of how the key components of 1-2 TiD domains are met by included or recommended design elements.	The key components of the TiD domains are missing or not addressed in the presentation or submission.

Criteria 5: Participant demonstrates an understanding of how to document TiD recommendations, their rationale, and their outcomes.

20	15	10	5	0
The submission shows a clear understanding of how to document these elements, as evidenced by the accurate documentation of more than 75 percent of included TiD recommendations, their rationales, and outcomes.	The submission shows an understanding of how to document these elements, as evidenced by the accurate documentation of 51-75 percent of included TiD recommendations, their rationales, and outcomes.	The submission shows an inadequate understanding of how to document these elements, as evidenced by the accurate documentation of 26-50 percent of included TiD recommendations, their rationales, and outcomes.	The submission shows little or no evidence of understanding of how to document these elements, as evidenced by the accurate documentation of 25 percent or less of included TiD recommendations, their rationales, and outcomes.	Documentation of TiD recommendations, their rationale, and their outcomes is missing or not addressed in the submission.